

# SAMPLE IPM INSPECTION CHECKLIST

## Integrated Pest Management-Cafeteria Inspection Checklist

School Name: \_\_\_\_\_ Date/Time of Inspection: \_\_\_\_\_ Inspector: \_\_\_\_\_

Building Exterior:	Satisfactory	Unsatisfactory	Comments for Facilities/Maintenance
1. Garbage storage area	_____	_____	_____
2. Garbage handling system	_____	_____	_____
3. Perimeter walls	_____	_____	_____
4. Perimeter windows/openings	_____	_____	_____
5. Roof areas	_____	_____	_____
6. Parking lot and/or drainage areas	_____	_____	_____
7. Weeds and surrounding landscape	_____	_____	_____
8. Rodent-proofing	_____	_____	_____
9. Other _____	_____	_____	_____

Building Interior:	Satisfactory	Unsatisfactory	Comments for Facilities/Maintenance
1. Walls	_____	_____	_____
2. Floors	_____	_____	_____
3. Ceilings	_____	_____	_____
4. Floor drains	_____	_____	_____
5. Lighting	_____	_____	_____
6. Ventilation/Air handling equipment	_____	_____	_____
7. Other _____	_____	_____	_____

Food Storage	Satisfactory	Unsatisfactory	Comments for Facilities/Maintenance
1. Dry food storage area	_____	_____	_____
2. Damaged/spoiled dry food	_____	_____	_____
3. Empty container storage	_____	_____	_____
4. Refrigerated areas	_____	_____	_____
5. Overall sanitation	_____	_____	_____
6. Other _____	_____	_____	_____

Food Preparation/Distribution Areas

- 1. Counter and surface areas \_\_\_\_\_
- 2. Food serving lines \_\_\_\_\_
- 3. Spaces around appliances/equipment \_\_\_\_\_
- 4. Other \_\_\_\_\_

Other Kitchen Areas

- 1. Dishwashing areas \_\_\_\_\_
- 2. Garbage/Trash areas \_\_\_\_\_
- 3. Tray return area \_\_\_\_\_
- 4. Storage area for pots/pans/plates \_\_\_\_\_
- 5. Other \_\_\_\_\_

Utility Areas and Bathroom

- 1. Sinks and waterclosets \_\_\_\_\_
- 2. Custodian's closet/work area \_\_\_\_\_
- 3. Other \_\_\_\_\_

Lunchroom area

- 1. Tables/chairs \_\_\_\_\_
- 2. Office areas \_\_\_\_\_
- 3. Vending machine area \_\_\_\_\_
- 4. Other \_\_\_\_\_

Recommendation to cafeteria employees to aid in pest prevention: \_\_\_\_\_

\_\_\_\_\_

This report reviewed by \_\_\_\_\_ (name) \_\_\_\_\_ (title)

This report reviewed on \_\_\_\_\_ (date)

Action taken: \_\_\_\_\_